



SPARTAN
Allied Services

Deliver Results - Create Value

PROBLEM ANALYSIS AND DECISION MAKING

Training Course Outline

Program Overview

In every organization, there is a very real need for the appropriate evaluation of circumstances to make the correct business decisions. Enterprises now require a more intellectual approach to resolving problems and prefer a structured and calculated methodology to data analysis in order to drive the most favorable outcomes for the organization. The utilization of established analysis methodologies in weighing factors can aid in effective issue resolution, quantitative opportunity and risk assessment, and sound decision making – the foundations of SAS Management, Inc.'s Problem Analysis and Decision-Making training module

This training module seeks to develop the participants' understanding of the principles of analysis tools, enhance their ability to create appropriate evaluation of opportunity and uncertainties, and strengthen their decision-making capabilities. Empowering employees with the ability to both effectively analyze problems and make fundamentally sound decisions is a key approach to employee development and core competency augmentation, bringing more value to your organization.

Duration

Two Days, preferably consecutive

Learning Objectives

At the end of the training course, participants will be expected to:

- Define and Understand the concept of Problem Analysis and Decision Making
- Learn the SAPADAPPA/POA phases of PADM
- Enhance knowledge on the key thought processes involved in PADM
- Understand the procedural methodology of Situational Analysis
- Establish and consolidate the various external factors involved in Situational Analysis
- Understand the Procedural Methodology behind Problem Analysis and Decision Analysis
- Explore various Root Cause Analysis methods and tools to determine underlying causes behind existing problems
- Learn how to select decision making criteria and construct alternative and risk scoring matrices
- Learn how to construct both a Problem and a Decision Statement
- Understand the Procedural Methodology behind Potential Problem and Potential Opportunity Analysis
- Learn how to utilize risk management approaches to leverage opportunities and reduce negative risk
- Properly construct and populate documents to outline PPA and POA
- Practice all concepts learned through a Workshop

Target Audience

The training course is constructed to be most beneficial for organizational leaders who are routinely faced with the accountability and responsibility of making sound business decisions on behalf of the organization:

- Various Levels of Leadership in the Organization:

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- Operational Leadership
- Tactical Leadership
- Strategic Leadership
- Individual contributors overseeing specific teams
- Project Leaders and Managers
- Department and Committee Heads
- Procurement and Distribution Managers and Staff

Program Structure and Outline

The training outline is as follows:

- Introduction to Problem Analysis and Decision Making
 - Definition of PADM
 - Objectives and Purpose of PADM
 - Common Pitfalls in PADM
 - The Five Phases of PADM (SAPADAPPA/POA)
 - Situation Analysis
 - Problem Analysis
 - Decision Analysis
 - Potential Problem Analysis
 - Potential Opportunity Analysis
 - Thought Processes in PADM
- Situation Analysis
 - Tools for Situation Analysis
 - PESTLIED Analysis
 - SWOT Analysis
 - Porter's Five Forces
 - 5 C Analysis
 - Situation Analysis Workshop
- Problem Analysis
 - Definition, Objectives and Benefits
 - Symptoms vs. Problems
 - Tools for Problem Analysis
 - Five Whys Analysis
 - Cause-and-Effect Diagram (Ishikawa or Fishbone)
 - Brainstorming
 - K/T Is/Is Not Analysis
 - Pareto Chart
 - The Problem Statement
 - Problem Analysis Workshop
- Decision Analysis
 - Definition, Objectives and Benefits
 - Decision Making Criteria, Scoring and Risk
 - The Decision Statement
 - Decision Analysis Workshop
- Potential Problem Analysis
 - Definition, Objectives and Benefits
 - The Probability-Impact Grid
 - PPA Workflow and Documentation

- Preventive and Contingent Action Plans
- Potential Opportunity Analysis
 - Definition, Objectives and Benefits
 - POA Procedural Flow
 - PPA/POA Workshop

WHY CHOOSE SAS MANAGEMENT?

WE DELIVER RESULTS

SAS Management, Inc. has consistently proven its capability to deliver and exceed our clients' expectations. We are the only AXELOS Consulting Partner in the Philippines. Our pool of consultants and trainers are seasoned industry veterans who have above-average qualifications and certifications such as Business Management, Process Improvement, and Organizational Development Programs.

WE CREATE VALUE

SAS Management, Inc. believes in ensuring that our services meet the intended needs of our clients. To us, it is more than just providing training and consulting, but rather ensuring that these are the things that our clients really need. This is why SAS Management, Inc. is probably the only training provider that does a thorough needs assessment prior to providing a proposal. Our goal for every proposal is to CREATE VALUE for your organization.

PARTNERS & AFFILIATES

