



Team Building Workshop

Course Outline



Program Overview

Successful Organization today also focuses on turning dysfunctional group into a productive team that can produce first-rate results. By taking this corporate program you will become an engaging organization that creates confident, creative, inspired, empowered, proactive and enthusiastic teams!

Leadership and organizational development is needed to successfully take charge of your team in today's business world. This program is one of the company's enjoyable and fun yet effective and results oriented workshop that aims to make a good organization better.

Duration

1-Day

Learning Objectives

At the end of this Program, participants will be able to:

- Better understand the strength and opportunities of the team and each individual in achieving organizational goals;
- Learn to communicate better to empower teams and influence people towards better performance.
- Understand the deeper concept of cooperation through a series of fun Team Building activities and group workshop.
- Identify Team Strengths and opportunities for Improvement
- Provide a practical overview of team dynamics.
- Describe the team building process (forming, storming, norming and performing)
- Explain the 4 basic behavioral styles and how to manage it.
- Demonstrate effective listening skills.
- Rephrase blunt wording for better communication.
- Identify team strengths and opportunities for improvement

Target Audience

Team Members

Project Structure and Outline

The Program is delivered using a combination fun and interactive discussion of the topics below majority comprising of exercises and team building activities on practical implementation of the concepts discussed within the training. The topics presented below are very practical and participants will be able to immediately apply these models at their workplace.



- **Laying the Foundation: What makes a team?**
This training begins with a discussion of what makes a successful team and where the participant's teams may be falling short. Participants will learn to identify their own behavioral styles and those of their teammates in order to adjust for better communication.
- **Beyond Hearing: A Model for Better Listening**
This component of the training exposes participants to a method for improving their listening skills. They will learn how to focus on the speaker, empathize with what is being said, analyze the message, and respond appropriately. They will engage in several rounds of practice listening during which they will pinpoint their biggest challenges for additional instruction.
- **Better Questions, Better Answers: Skills for Eliciting Communication**
Many people can have an entire conversation without asking a single question. Unfortunately, they often miss the point, miss facts, or miss an opportunity to communicate that they really understand the speaker. This segment focuses on how to ask open-ended and closed questions and when to use each for better team communication.
- **It's Not what you Say: Rephrasing for Better Relationships**
The lesson in the saying "It's not what you say but how you say it" is one that takes some people years to learn. In this portion of the program, participants will learn how to use language so that it will be better received in conversations and in writing. Special emphasis is placed on learning to say "no" in ways that reduce conflict and eliminate phrases such as "that's not my job" and "I don't know."
- **Difficult personalities and Difficult situations: dealing with Challenges**
This section looks at ways to deal effectively with difficult personalities and touch situations. Participants will discuss better ways in which to communicate and manage relationships with those whose actions make the process hard. You will also learn how to bring out the best in people at their worst.
- **Final stage: Team-Building Survival Skills**
Both fun and insightful, the program's final lesson includes a scavenger hunt. During this activity, participants focus on negotiation and listening skills. Furthermore, they discover that group consensus can lead to a better conclusion than choices made by individuals.



Why Choose SAS Management Inc.

We Deliver Results

SAS Management Inc. has consistently proven its capability to deliver and exceed our clients' expectations. We are the only PEOPLECERT® Accredited Training Organization (ATO) in the Philippines. Our pool of consultants and trainers are seasoned industry veterans who have above average qualifications and certifications such as Business Management, Process Improvement, and Organizational Development Programs.

We Create Value

SAS Management Inc. believes in ensuring that our services meet the intended needs of our clients. To us, it is more than just providing training and consulting but rather ensuring that these are the things that our clients really need. This is why SAS Management Inc. is probably the only training provider that does a thorough needs assessment prior to providing a proposal. Our goal for every proposal is to CREATE VALUE for your organization.

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